

# PRESENTING FOR INFLUENCE



# **LEARN HOW TO BE A CONFIDENT PUBLIC SPEAKER**

Learning how to speak with charisma, confidence and clarity is no longer a 'nice to have' skill but a critical leadership skill that has the power to influence your next promotion, your pay packet and your profile.

In this practical, hands-on workshop you'll learn the strategies and tips for being brilliant at speaking. Speeches, sales presentations, media comments, job interviews, Q&A sessions, panels, and more - you'll learn how to have influence whenever you speak,



# **TOPICS INCLUDE:**

- Organising your message
- Using storytelling techniques Microphone technique
- Handling technical glitches
- Speaker etiquette
- Vocal projection
- Mastering humour
- Using body language
- Conquering nerves
- Building audience rapport

- Stagecraft
- Using speaker notes
- Memorisation techniques
- Icebreakers
- Delivering off-the-cuff presentations
- Speech templates and structures

This one-day course is for:

- Managers who need present to their team or stakeholders
- Speakers new to the industry wanting to gain confidence
- Professional speakers wanting to learn some new 'tricks' to add to their suite of tools
- Authors wanting to use speaking as a promotional tool

## Course overview:

**Presenting for Influence** is a comprehensive public speaking training system for creating highly effective presentations. Based on rigorous study of the best public speakers in the world, this course shows you how to select your topic, tell powerful stories, and master your delivery. It will shorten your learning curve, save yourself years of trial and error and teach you the blueprint for creating a winning presentation.

Workshop available as:

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- 1-hour keynote
- · 3-hour workshop
- 1-day workshop

# 1. Preparation

- Organising your message what's the moral of the story?
- Researching techniques accessing facts, figures and images quickly and easily
- Mindfulness and relaxation essential tools for remaining calm and collected
- Delivering off-the-cuff presentations

   tips and tricks to get you off the hook
- Using speech templates and structures – for creating instant presentations
- Speaker etiquette how to get tech crew, clients and fellow speakers on side

### 2. Persuasion

- Using archetypal storytelling templates – the art of influence and being memorable
- Mastering humour get this wrong and you'll never work again
- Rehearsal and warm up exercises how to prepare like a professional
- Speaker notes to memorise or not?
- Stagecraft take control of the space and make it work for you
- Microphone techniques what to do, what not to do
- Writing ice-breakers and credibility statements – establishing your authority to speak

# 3. Performing

- Conquering nerves convert nervous energy into confidence
- Handling technical glitches contingency plans and scripts to cover every situation
- Making the most of your voice increasing vocal power, articulation, range and tone
- Building audience rapport tips for creating interaction and goodwill
- Body language how to use your hands and how to stand
- Rehearsed gestures how to use gestures effectively
- Eye contact how to build a personal connection with audiences big and small

# WHAT YOU'LL GET

- One to one feedback
- Personalised coaching
- Video feedback
- Customised learning plan for future development
- Small group sizes to ensure personalised attention

# **SPECIAL OFFER**

All attendees receive a free copy of the 10-page ebook, 'Top 10 Mistakes All Presenters Make When Speaking In Public" by Bernadette Schwerdt

## **FOR MORE INFORMATION:**

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www.howtobuildanonlinebusiness.com.au

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# <u>Testimonials</u>

"As a lecturer, I speak for a living but what I learnt has taken my skills to a new level. I highly recommend it for any manager who has to speak in public."

Dr Heather Fraser Senior Lecturer Queensland University of Technology

"What you'll learn will change the way you present. Highly recommend it."

Paul Greenberg co-founder Deals Direct.com.au

**Bernadette Schwerdt**Course Director and Trainer

Watch Bernadette's celebrated TEDx talk here: youtu.be/TF6OLunysM4

